

Client Information Form

Your Information

Contact Name:	<input type="text"/>
Date:	<input type="text"/>
Company Name:	<input type="text"/>
Phone:	<input type="text"/>
Fax:	<input type="text"/>
Email:	<input type="text"/>

Site Survey Form

Network Structure (Internet)

ISP (Internet Service Provider):	<input type="checkbox"/> Rogers	<input type="checkbox"/> Bell (Sympatico)	<input type="checkbox"/> Primus	<input type="checkbox"/> Or other: <input type="text"/>
Service Type:	<input type="checkbox"/> Dial-up	<input type="checkbox"/> DSL/ Cable	<input type="checkbox"/> ADSL/ T1	<input type="checkbox"/> Wireless Broadband
Package Type:	<input type="checkbox"/> Resident	<input type="checkbox"/> Business		
Registered Domain Name:	<input type="checkbox"/> Yes, and the Domain name is: <input type="text"/>			<input type="checkbox"/> No
Hosting Services:	<input type="checkbox"/> Yes, by ISP	<input type="checkbox"/> Yes, by third party: <input type="text"/>		<input type="checkbox"/> No
Hosting Package includes:	<input type="checkbox"/> Email	<input type="checkbox"/> Web site	<input type="checkbox"/> FTP	<input type="checkbox"/> And others: <input type="text"/>
Static IP:	<input type="checkbox"/> Yes, and the IP is: <input type="text"/>			<input type="checkbox"/> No
ISP Provided DNS:	Primary DNS address: <input type="text"/>		Secondary DNS address: <input type="text"/>	
ISP Provided SMTP:	SMTP address: <input type="text"/>			

Network Structure (Local Area Network- LAN)

Network Type:	<input type="checkbox"/> P2P simple network (no server in LAN, workstations perform local sharing).		<input type="checkbox"/> Server/ servers and clients model (using server to authorize users' account and securities).	
Router or Internet Security Appliance:	<input type="checkbox"/> Cisco Model: <input type="text"/>	<input type="checkbox"/> CheckPoint Model: <input type="text"/>	<input type="checkbox"/> SonicWall, Model: <input type="text"/>	<input type="checkbox"/> NetGear Model: <input type="text"/>
	<input type="checkbox"/> Linksys Model: <input type="text"/>	<input type="checkbox"/> Dlink Model: <input type="text"/>	<input type="checkbox"/> Microsoft ISA Server, ver: <input type="text"/>	<input type="checkbox"/> Or other: <input type="text"/>
LAN Backbone Speed:	<input type="checkbox"/> 10Mbps	<input type="checkbox"/> 100Mbps	<input type="checkbox"/> 1Gbps	<input type="checkbox"/> Or other: <input type="text"/>
Main Router IP:	IP Address: <input type="text"/>			
Use of DHCP:	<input type="checkbox"/> Yes, configured on main router		<input type="checkbox"/> Yes, configured on Server	<input type="checkbox"/> No

Server/ Servers and Workstations

Workstation Operating System:	OS Edition/ Type/ SP installed:	# of workstations:	
<input type="checkbox"/> Windows Vista			
<input type="checkbox"/> Windows XP Pro			
<input type="checkbox"/> Windows XP Home			
<input type="checkbox"/> Windows 2000 workstation			
<input type="checkbox"/> Windows ME			
<input type="checkbox"/> Windows 98			
<input type="checkbox"/> Linux			
<input type="checkbox"/> Mac			
<input type="checkbox"/> Others <input type="text"/>			
Server Operating System:	OS Edition/ SP installed:	Type/ Functions:	# of servers:
<input type="checkbox"/> Windows 2008 Server			
<input type="checkbox"/> Windows 2003 Server			
<input type="checkbox"/> Windows 2000 Server			
<input type="checkbox"/> Windows NT Server			
<input type="checkbox"/> Linux			
<input type="checkbox"/> Unix			
<input type="checkbox"/> Novell			
<input type="checkbox"/> Others <input type="text"/>			

Client Applications

Primary Word Processing Application:	<input type="checkbox"/> MS Office 2007	<input type="checkbox"/> MS Office 2003	<input type="checkbox"/> MS Office XP/2000	
	<input type="checkbox"/> Open Office	<input type="checkbox"/> Corel Suite	<input type="checkbox"/> Other: <input type="text"/>	
Email Application:	<input type="checkbox"/> MS Outlook, ver: <input type="text"/>	<input type="checkbox"/> Outlook Express	<input type="checkbox"/> Lotus Notes	<input type="checkbox"/> Other: <input type="text"/>
Anti Virus and Anti-Spyware Application:	<input type="checkbox"/> Norton	<input type="checkbox"/> Trend Micro	<input type="checkbox"/> McAfee	
	<input type="checkbox"/> Kaspersky	<input type="checkbox"/> AVG	<input type="checkbox"/> Other: <input type="text"/>	
Others:				

Server Applications

Email Application:	<input type="checkbox"/> Exchange, ver: <input type="text"/>	<input type="checkbox"/> Group Wise, ver: <input type="text"/>	<input type="checkbox"/> Lotus Domino, Ver: <input type="text"/>	<input type="checkbox"/> Other: <input type="text"/>
Database:	<input type="checkbox"/> Microsoft SQL, ver: <input type="text"/>	<input type="checkbox"/> My SQL, ver: <input type="text"/>	<input type="checkbox"/> Other: <input type="text"/>	
Web Server:	<input type="checkbox"/> Microsoft IIS, ver: <input type="text"/>	<input type="checkbox"/> Apache, ver: <input type="text"/>	<input type="checkbox"/> Other: <input type="text"/>	
Backup	<input type="checkbox"/> CA ARCserve, ver: <input type="text"/>	<input type="checkbox"/> Backup EXEC, ver: <input type="text"/>	<input type="checkbox"/> Tapeware, ver: <input type="text"/>	<input type="checkbox"/> Acronis, ver: <input type="text"/>
	<input type="checkbox"/> Genie, ver: <input type="text"/>	<input type="checkbox"/> Online backup, provider: <input type="text"/>	<input type="checkbox"/> Other: <input type="text"/>	
Virtual Server:	<input type="checkbox"/> Microsoft Virtual Server, ver: <input type="text"/>	<input type="checkbox"/> VMware, ver: <input type="text"/>		
Others:				

***** You may either fax or email the completed form to us *****

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